



**The Shire Horse Society's
NATIONAL SHIRE HORSE SHOW
12th & 13th March 2022**

Enquiries Tel: 01536 771611
www.shire-horse.org.uk

Email: info@shire-horse.org.uk

To be held outdoors at
Newark Showground, Nottinghamshire, NG24 2NY

2022 TRADESTAND APPLICATION FORM

Bookings will be taken and placed on a first come first served basis
Entries close – 14TH JANUARY 2022

**Payment must accompany this form together
with Public Liability Insurance Certificate & attached Risk Assessment Form**

Company Name: Exhibitor Name (if different): Address: Postcode:	FOR OFFICE USE ONLY <hr/> DATE RECEIVED <hr/> Insurance / Risk Assess. Forms Received <hr/> VAT Reg No. 120 9218 03 Registered Charity No. 210619
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Contact Name:
 Telephone: Mobile:
 Email:
 Website: Twitter/Facebook/Instagram.....

Description of nature of business and goods or service to be displayed or sold at the Show.

NB: This section **must** be completed and forms the basis of acceptance of your application and if agreed by yourself may be published in the show catalogue, web site and social media. *See below.

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Special request: (no guarantee)

Positions will be allocated at the discretion of the Society

***Publish your details in the show catalogue, website & social media? Yes No**

Would you like to advertise in the show catalogue? Yes No

Would you like to sponsor part of the show? Yes No

Have you exhibited at The National Shire Horse Show before? Yes No

FOR OFFICE USE ONLY					
Date Received	Deposit Enclosed	Balance O/S	Inv/Rec Number	Balance Paid	BACs/CC/Cheq.

Newark Showground, NG24 2NY	3m x 3m Space	Rate Per Extra Metre Frontage	Total (£)
Deposit (see below)	£50.00		£
Premier A: Marquee 3m x 3m space £150.00 + VAT Additional metres charged @ £50.00 + VAT metres frontage x 3m depth	£150.00	£	£
Premier B: Newark Building (Crafts/Food) 3m x 3m space £100.00 + VAT. Additional metres charged @ £10.00 + VAT metres frontage x 3m depth	£100.00	£	£
Outside – Own cover (vehicles parked away from stand) 3m x 3m space £80.00 + VAT Additional metres @ £10.00 + VAT metres frontage x 3m depth	£80.00	£	£
Electricity Supply 13 amp single socket £75.00 + VAT	£75.00		£
We would be delighted to welcome larger show units, please contact the office for terms and pricing. Please call 01536 771611			

Food traders selling food to **take away** from showground may apply.
Each trade stand booked will include: 2 x Trade Stand Passes + 1 x Trade Stand Vehicle Pass.

Additional Passes Required	Number	Rate	Total
Two-day Trade Stand Exhibitor Pass		£5.00	
Trade Stand Vehicle Pass		£10.00	
Complimentary Caravan Pass If hook-up is required, please add £25.00 (VAT added at end).		£	

Payment

Full payment or non-refundable £50 deposit payment (final payment due 14th February 2022) is required with this application.

Applications without payment and completed forms will be returned. Cheque or BACS payable to "Shire Horse Society" Sort Code 20-67-37 Account Number 33760979 Reference: Tradestand Name. Alternatively, for credit / debit card payments please complete section below or call the office during office hour on 01536 771611

Credit / Debit Card Payments will be taken on application

Credit Card Payment - Please debit my Master Card / Visa/

Security 3 Digits

Card Number

Expiry Date

Name on card:

I / We understand that I / We are responsible for the safety for my / our own stand and risks it may pose to other persons within its allocated space or immediate surrounding areas. I / We agree to abide by the rules, regulations and conditions of the Shire Horse Society as set out in the Shire Horse Society Trade Stand Manual and be bound by the Articles of Association. I / we confirm that I / we hold public liability insurance to a minimum liability of £2,000,000 and the certificate is attached. **I AGREE THAT I HAVE READ THE TERMS AND CONDITIONS REGULATIONS AND AGREE TO ALL OF THE REGULATIONS.** Please tick

Sub-Total	£
VAT 20%	
Total	£

Signed: **Date:**

Name: **Position:**

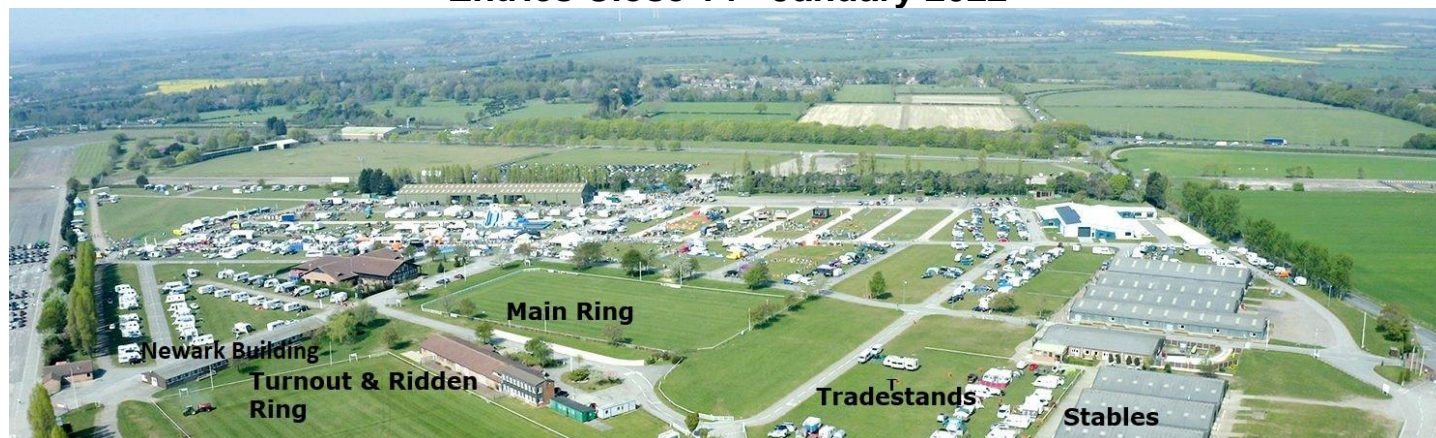
Please return the completed form with public liability insurance certificate, risk assessment form and payment to:

The Shire Horse Society (Tradestand), The Old Dairy, Rockingham Castle, Market Harborough, Leicestershire, LE16 8TH.

Alternatively email all forms to info@shire-horse.org.uk.

Telephone: 01536 771611; email: info@shire-horse.org.uk website: www.shire-horse.org.uk

Entries Close 14th January 2022



Proposed layout of 2022 Show

Shire Horse Society
National Shire Horse Show 2022
TRADE STAND RISK ASSESSMENT FORM
Please complete using BLOCK CAPITALS
This form must accompany the application.

Name of Company:

Correspondence Address:

Telephone No.Email

Responsible Person:

Assessment Date:

Signature of Assessor:

HAZARD	HAZARD SEVERITY RATING*	HAZARD PROBABILITY RATING**	PERSONS AT RISK	CONTROLS TO MINIMISE RISK

* Hazard Severity Rating 1 – Negligible (remote possibility of harm) 2 - Marginal (slight injury, minor first aid) 3 – Slightly dangerous (some injury, not too serious) 4 – Dangerous (serious injury or damage) 5 – Very dangerous (could cause death or widespread injuries)

** Hazard Probability Rating 1 – Improbable (unlikely to happen) 2 – Remote (may occur at some time) 3 – Possible (likely to occur at some time) 4 – Probably (very likely to occur) 5 – Very probable (very likely to occur soon)

Mechanical Handling Equipment (e.g. forklift/crane etc.) on site? (Please circle) Yes/No

FIRE ASSESSMENT * (must be completed)

*Liquid Petroleum Gas (LPG) on site? Yes/No - please circle)	Cylinder Size

INSURANCE It is imperative that all Trade Stand holders have their own insurance. Please fill in the correct boxes in order that you can be assessed for participation at the National Shire Horse Show. We also require a copy of your valid insurance policy.

Name of Insurer & information of Public Liability Status (i.e. what is covered)	Amount that the insurance covers	The Policy Term (i.e. the date from validity to expiry)

*Please note that it is recommended that all trade stands whether inside or out have a minimum of £2million in cover.