



The Shire Horse Society's NATIONAL SPRING SHOW

Saturday 21st March 2026

To be held indoors at

Kelsall Hill Equestrian Centre, Middlewich Road,
Tarpoley, Cheshire, CW6 0SR

Enquiries Tel: 01536 771611

www.shire-horse.org.uk

Email: info@shire-horse.org.uk

2026 TRADE STAND APPLICATION FORM

INCORPORATING TRADE STAND PLAN, DATA PROTECTION & RISK ASSESSMENT FORMS

Bookings will be taken and placed on a first come first served basis

Applications close – 2nd March 2026

**Payment must accompany this signed form together
with Public Liability Insurance Certificate, Risk Assessment & Data Protection
Forms**

Company Name:	FOR OFFICE USE ONLY DATE RECEIVED Insurance / Risk Assess. Forms Received VAT Reg No. 120 9218 03 Registered Charity No. 210619
Exhibitor Name (if different):	
Address:	
.....	
..... Postcode:	

Contact Name:

Telephone: Mobile:

Email:

Website: Facebook:

Instagram:

Description of nature of business and goods or service to be displayed or sold at the Show.
NB: This section **must** be completed and forms the basis of acceptance of your application and if agreed by yourself may be published in the show catalogue, website and social media. *See below.

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You may email info@shire-horse.org.uk with a picture of your stand for promotion on social media

Special request: (no guarantee)

Positions will be allocated at the discretion of the Society.

Publish your details in the show catalogue, website & social media? (Free) Yes No

Trade Stand Competition (Free to enter, to be judged before 4pm Sat 21st March) – please tick box if you wish to be entered, applications received after 2nd March may not be entered.

Would you like to advertise in the show catalogue? Yes No

Would you like to sponsor part of the show? Yes No

Two pictures of your stand may be sent to info@shire-horse.org.uk for promotion prior to event.

Have you exhibited at The National Show before? Yes No

FOR OFFICE USE ONLY					
Date Received	Invoice Sent	Balance O/S	Inv/Rec Number	Balance Paid	CC/BACS/Cheq

	Preferred Zone	3m x 3m Metre Space	Number of Extra Metres	Extra Metres cost	Total (£)
<u>Primrose Arena: Zones A, B & C</u>					
All stands are 3m deep. Zones A and B are fully indoors.					
Zone C has a low wall and fence behind the stands which will help with securing stands, a roof and full wall in front.					
All stands are sited on arena sand not a solid floor.					
Zones A & B: £16 per metre frontage + VAT		£48.00		£	£
Zone C: £12.50 per metre frontage + VAT		£37.50		£	£
<u>Outdoor Stands</u>					
All stands are 4.5m deep.					
All stands will be situated on tarmac; please ensure you have adequate weights to secure your stand in case of poor weather.					
Zones D: 3m frontage £20, extra metres £10 + VAT.		£20.00		£	£

Each trade stand booked will include x 3 Exhibitor Passes & 1 Trade Stand Vehicle Pass

Additional Passes Required	Quantity	Rate (£)	Total (£)
Extra Exhibitor Pass		£3.00	
Electricity Supply 13 amp single socket <input type="checkbox"/> £75 plus VAT		£75.00	

Payment

Full payment is required with this application. Applications without payment and completed forms will be returned.

Cheque or BACS payable to "Shire Horse Society"
PayPal payable to accounts@shire-horse.org.uk
Sort Code 20-67-37
Account Number 33760979
Reference: Your Trade Stand Name

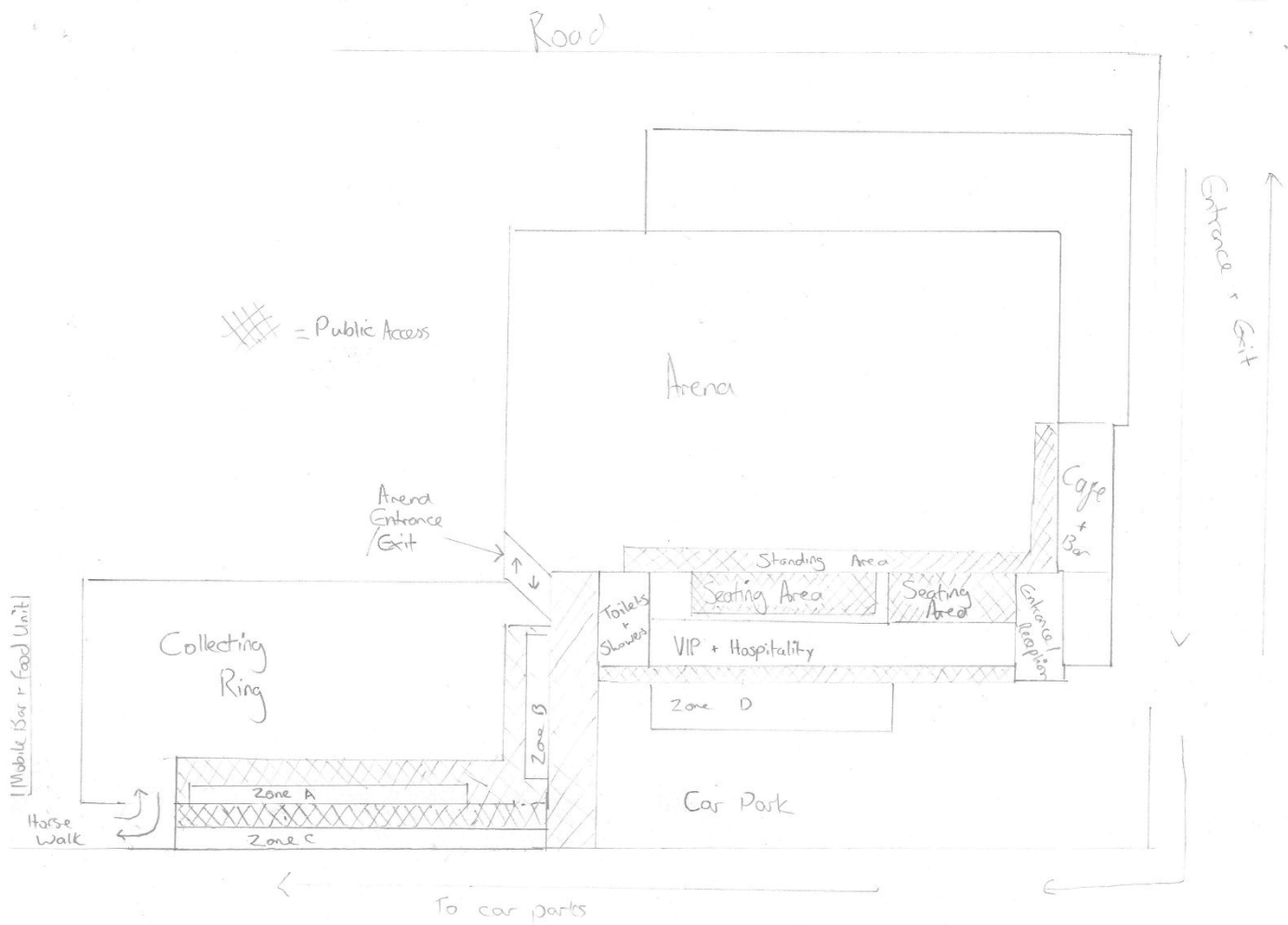
Alternatively, for credit / debit card payments please call the office
01536 771611

Sub-Total	£
VAT 20%	
Total	£

Please return the completed form with public liability insurance certificate, risk assessment, data protection forms and payment to:

The Shire Horse Society
The Old Dairy, Rockingham Castle, Market Harborough, Leicestershire, LE16 8TH

Telephone 01536 771611 Email info@shire-horse.org.uk Website www.shire-horse.org.uk



I / We understand that I / We are responsible for the safety for my / our own stand and risks it may pose to other persons within its allocated space or immediate surrounding areas.

I / We agree to abide by the rules, regulations and conditions of the Shire Horse Society as set out in the Shire Horse Society Trade Stand Manual and be bound by the Articles of Association.

I / we confirm that I / we hold public liability insurance to a minimum liability of £5,000,000 and the certificate is attached.

I AGREE THAT I HAVE READ THE TERMS AND CONDITIONS REGULATIONS AND AGREE TO ALL OF THE REGULATIONS. Please tick

Signed:

Date:

Name:

Position:

The Shire Horse Society Data Protection Policy

The General Data Protection Regulation (GDPR) came into force on 25th May 2018. The Shire Horse Society is committed to protecting your data. This brief policy sets out the basis on which any personal data that you provide us, or that we may receive from others about you, will be processed. Data may be held electronically or in paper format and will only be held for a reasonable length of time

The Shire Horse Society recognises its position as both controller and processor of your data with regards to the National Spring Show. The Society will only use your data and share your data when it has a legitimate reason to do so. You may provide data to us when joining the Shire Horse Society, booking a trade stand, or entering a competition held at the National Spring Show. Examples of bodies we may need to share your data with include but are not limited to; caterers who need to be aware of special dietary requirements; Breed Societies to verify entries; external contractors such as marquee and electricity suppliers; and for safety purposes your emergency contact details may be shared with relevant bodies.

The Shire Horse Society recognises that you have rights surrounding your data we hold. Individuals may contact the Society's Data Protection Officer (DPO) and exercise your rights to; be informed about the data we hold; have access to the data we hold; have your data rectified; be forgotten and so forth. Should you make a data request The Society will endeavour to respond within the statutory period.

The Shire Horse Society undertake to keep your data safe and will notify you and the Information Commissioners Office (ICO) should it become aware of any data breach, within the legal time limit of 72 hours. If you are not satisfied at any time with the actions of The Shire Horse Society, you have the right to contact the ICO at ico.org.uk or via their helpline on 0303 123 1113.

Please fill in the consent form below to confirm that you have read the details above and are aware that The Shire Horse Society hold and will use your data in line with the instructions below.

NAME	
COMPANY NAME (if applicable)	
ADDRESS	
TELEPHONE NO.	
EMAIL ADDRESS	

I am aware that the Shire Horse Society may need to legitimately publish my details
I am aware that during the National Spring Show I may be photographed, and images may be used at a later date for promotional purposes.
I have read the details above and I acknowledge that I am aware of the Shire Horse Society's Data Protection Policy and will contact The Society's DPO should I have any concerns.
Signature Date
Please retain a copy of this document for yourself.

**Shire Horse Society
National Spring Show 2026
TRADE STAND RISK ASSESSMENT FORM**
Please complete using **BLOCK CAPITALS** or send your own.
A completed risk assessment must accompany the application

Name of Company:

Correspondence Address:

Telephone No.Email

Responsible Person:

Assessment Date:

Signature of Assessor:

HAZARD	HAZARD SEVERITY RATING*	HAZARD PROBABILITY RATING**	PERSONS AT RISK	CONTROLS TO MINIMISE RISK

* Hazard Severity Rating 1 – Negligible (remote possibility of harm) 2 - Marginal (slight injury, minor first aid) 3 – Slightly dangerous (some injury, not too serious) 4 – Dangerous (serious injury or damage) 5 – Very dangerous (could cause death or widespread injuries)

** Hazard Probability Rating 1 – Improbable (unlikely to happen) 2 – Remote (may occur at some time) 3 – Possible (likely to occur at some time) 4 – Probably (very likely to occur) 5 – Very probable (very likely to occur soon)

Mechanical Handling Equipment (e.g. forklift/crane etc.) on site? (Please circle) Yes/No

FIRE ASSESSMENT * (must be completed)

*Liquid Petroleum Gas (LPG) on site? Yes/No - please circle)	Cylinder Size

INSURANCE It is imperative that all Trade Stand holders have their own insurance. Please fill in the correct boxes in order that you can be assessed for participation at the National Spring Show. We also require a copy of your valid insurance certificate not renewal notice.

Name of Insurer & information of Public Liability Status (i.e. what is covered)	Amount that the insurance covers	The Policy Term (i.e. the date from validity to expiry)